

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1

Minutes of Meeting of Board of Directors

August 14, 2018

The Board of Directors (“Board”) of Harris County Municipal Utility District No. 1 (“District”) met at 2727 Allen Parkway, Suite 1100, Houston, Harris County, Texas on August 14, 2018 in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Doug Caldwell, Jr., President  
Craig C. Young, Vice President  
James Roberson, Secretary  
Danny Brown, Director  
Mike Brazzell, Director

and the following absent:

None.

Also present were Mr. Mike Potter of Hays Utility South Corporation, Ms. Cara Sliva of Municipal Accounts & Consulting, Mr. Erik Spencer of Van De Wiele & Vogler, Inc., Mr. Duane Iselt of Flair Builders, Mr. Don Dulin of Pocket Blitz, Mr. Michael Murr of Murr, Inc., Mr. Bowman Cox and Mr. Larry Corolla, developers in the District, and Mr. James D. Bonham, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of July 10, 2018, and upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. The Board then reviewed the attached bookkeeper’s report. The Board considered invoices presented by the bookkeeper and reviewed a schedule of District investments. The Board also reviewed the general fund budget comparison of actual versus budgeted revenues and expenditures for the fiscal year ending September 30, 2018. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

3. The attorney for the District then advised that based on information provided by the Harris County Tax Assessor’s Office, the District’s 2017 taxes are 99.3% collected.

4. Mr. Mike Potter was then recognized by the Board and presented the operator’s report reflecting 2,858 total connections in the District. The Board reviewed the water production and consumption data, and it appeared that 93.59% of the water pumped during the previous month had been accounted for. The operator reported on the operation of Water Plant

No. 2 and No. 3 and Wastewater Treatment Plant No. 1 and No. 2 and advised that there were no waste discharge permit violations during the reporting period. Mr. Potter presented a proposal to remove vegetation from the Seber swale at a cost of \$2,200. The Board discussed the matter and appointed Director Danny Brown to work with the operator and contractor to determine a proper scope for the project and review the proposed cost. Mr. Brown was authorized to award the contract when he is satisfied with the proposal. The Board also reviewed the billing and collections data which appears in the report. Upon motion duly made, seconded and unanimously carried, the Board approved the operator's report and authorized termination of services to all customers appearing on the delinquent account list in accordance with the District's Rate Order.

5. The Board then recognized Mr. Erik Spencer who presented the engineer's report. The Board approved an invoice on the emergency repair of the sanitary sewer manhole at Lift Station No. 1 and authorized advertisement for bids for the M109 drainage channel rehabilitation project. The Board approved Pay Application No. 1 on the Water Plant No. 4 project and discussed correspondence received from the attorney for the Wimbledon Falls Homeowners Association regarding erosion at the detention pond. Mr. Spencer advised that he will inspect the pond with HOA representatives to determine remedial action. Mr. Spencer presented submerged storm sewer agreements on Lakes at Creekside, Sections 1 and 5, which were approved by the Board. After discussion by the Board, upon unanimous vote, the Board approved the engineer's report.

6. The Board then recognized Mr. Bowman Cox who reported on plans for development of a 17,000 square foot retail center in the District.

7. The Board then recognized Mr. Duane Iselt who requested the Board consider sharing the cost of a fence around the lift station at Lakes at Creekside, Section 5. The Board discussed the matter and agreed to share the cost with the developer and authorized the engineer to work on a proposal.

8. The Board then recognized Mr. Don Dulin who discussed with the Board Director email addresses and the emergency notification system.

9. The Board then recognized Mr. Michael Murr who reviewed plans for development of Park E, including modification of the drainage channel. The Board discussed the matter and authorized Mr. Murr to complete the plans and proceed to advertise for bids. The Board also authorized Mr. Murr to proceed with design of Trails 6. Director Caldwell executed a proposal for Trails 6 and Mr. Murr provided the required TEC Form 1295.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary