

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1
Minutes of Meeting of Board of Directors
July 9, 2019

The Board of Directors (“Board”) of Harris County Municipal Utility District No. 1 (“District”) met at 2727 Allen Parkway, Suite 1100, Houston, Harris County, Texas on July 9, 2019 in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Doug Caldwell, Jr., President
Craig C. Young, Vice President
James Roberson, Secretary
Danny Brown, Director

and the following absent:

Mike Brazzell, Director.

Also present were Mr. Mike Potter of Hays Utility South Corporation, Ms. Cara Sliva of Municipal Accounts & Consulting, Mr. Erik Spencer of Van De Wiele & Vogler, Inc., Mr. Alan Kent of Flair Builders, and Mr. James D. Bonham, attorney for the District.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of June 11, 2019, and upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. The Board then reviewed the attached bookkeeper’s report. The Board considered invoices presented by the bookkeeper and reviewed a schedule of District investments. The Board also reviewed the general fund budget comparison of actual versus budgeted revenues and expenditures for the fiscal year ending September 30, 2019. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

3. The attorney for the District then advised that based on information provided by the Harris County Tax Assessor’s Office, the District’s 2018 taxes are 98.86% collected.

4. Mr. Mike Potter was then recognized by the Board and presented the operator’s report reflecting 2,942 total connections in the District. The Board reviewed the water production and consumption data, and it appeared that 87.59% of the water pumped during the previous month had been accounted for. Mr. Potter reported that the leak survey has not yet been completed, but that a main line break was discovered draining to a storm sewer which will drastically improve the District’s water accountability in the subsequent reporting period. The operator reported on the operation of Water Plant No. 1 and No. 2 and Wastewater Treatment

Plant No. 1 and No. 2 and advised that there were no waste discharge permit violations during the reporting period. The Board also reviewed the billing and collections data which appears in the report. Upon motion duly made, seconded and unanimously carried, the Board approved the operator's report and authorized termination of services to all customers appearing on the delinquent account list in accordance with the District's Rate Order. The Board also authorized a schedule of delinquent accounts to be written off as uncollectable.

5. The Board then recognized Mr. Erik Spencer who presented the engineer's report. The Board approved the pay estimates reflected in the report as well as Change Order No. 1 to the M109 drainage channel rehabilitation project. Mr. Spencer reported on the continued effort to develop the water well at Water Plant No. 4, and discussed with the Board coordination of the Princeton Place detention pond storm water quality feature replacement with the trail construction. The Board encouraged the engineer to work with Mr. Michael Murr to coordinate the projects. The Board accepted a proposal from Fencecrete to repair the fence at the Saddlebrook lift station and reviewed the status of development in Lakes at Creekside subdivision. After discussion by the Board, upon unanimous vote, the Board approved the engineer's report.

There being no further business to come before the Board, the meeting was adjourned.


Secretary